



FOR YOUTH DEVELOPMENT®
FOR HEALTHY LIVING
FOR SOCIAL RESPONSIBILITY

Summer Day Camp

BEST 
SUMMER
EVER™

WEST END YMCA DAY CAMP LOCATIONS:

- **Scheu YMCA of Upland**
1150 E, Foothill Blvd. Upland Ca
91786 909.946.6120
- **Elderberry YMCA**
950 N. Elderberry Ave. Ontario Ca
91762 909.986.0048
- **Ana Borba YMCA**
4980 Riverside Dr. Chino Ca
91710 909.559.4231



www.weymca.org

GENERAL INFORMATION

YMCA SUMMER DAY CAMP

The West End YMCA Summer Day Camp Programs are for children ages 5years-12 years old. Our Summer Day Camp staff will provide your child's care center with unique enrichment activities throughout the day. Details about weekly themes and activities will be available before each session.

Each week will start off with daily announcements and themed activities. Children will enjoy a variety of activities such as relay races, contests, swimming, field trips and creative games they prepare for throughout the week.

TYPICAL DAY FOR YMCA SUMMER CAMP

Activities start at 9am. Please do not drop off your child after this time. (On field trip days children need to be at the site at 7:30a –No exceptions)

6:30-9:00a	Extended childcare/snack 8am
9:00a	Activities begin. <i>(Please be on time!)</i>
9:30am	Fitness
10:30am	Arts & Crafts
11:30am	Lunch
12:30pm	Reader's Club
1:00p	Free Play
2:00p	Arts & Crafts
3:00p	Snack
4:00p	Outside Activities
5:00p	Group games
5:30-6:30p	Extended child care/closing

HOURS

Monday–Friday 6:30am-6:30pm

RATES

5 Day Week: \$225 –Non YMCA Members

5 Day Week: \$210- YMCA Members

FIELD TRIPS

At the Y we're proud to be adventurous, to go out and explore the world around us, and to learn new things. We take trips that are educational, exciting, fun and outdoors. Our emphasis is always on safety, and we maintain strict staff ratio's on each trip we attend. Field trips are included in session fees. Children will be provided with a YMCA shirt that must be worn on field trip days.

Children should be dropped off at the child care site by 7:30am on field trip days.

Transportation is made by school bus. Our goal is to be back at the child care sites by 5:00pm on field trip days, but please understand this time could change depending on traffic.

SUMMER LEARNING

This summer, campers will participate in unique and fun opportunities to keep them learning all summer long. We have implemented a reading club throughout the week, and will love the prizes they can earn for doing activities they will enjoy. Our goals in the summer learning program include:

Children see learning as a fun way to grow and experience new concepts.

Children return to school having retained their learning from the previous year.

SPORTS

In line with the YMCA's guidelines on physical activity, each child will have the opportunity daily to engage in structured and unstructured outdoor play time. Our staff are trained to facilitate games, activities and sports so kids have fun and learn a life-long love of physical activity.

WEEKLY THEMES

Themes provide a great way for children to find common ground and make friends. Each week will include dress up days and Character Counts learning. The campers will make art projects surrounding the theme to get into the groove! Example list below:

WEEK	THEME
WEEK 1	Under the Sea
WEEK 2	My Future
WEEK 3	Y Got Talent
WEEK 4	Holidays
WEEK 5	Life's A Splash
WEEK 6	Island Luau
WEEK 7	Piece of Art
WEEK 8	Super Heroes
WEEK 9	Character Counts
WEEK 10	Game On

Swim Days

Every child will be swim tested and assigned a swim-level wristband by the aquatics staff. This wristband will determine their privileges in the pool. If a child has improved their swim skills and would like to be re-tested, the aquatics staff will gladly assist. If your child is a non-swimmer, uncomfortable in the water or a new beginner, a life vest will be provided to your child and will swim in the shallow end of the pool. Should you like your child to use their own life vest, the life vest MUST be Coast Guard approved. Check the inner vest flap for the approval listing. Goggles can be used in the pool, but no floaters or toys. It is at the Lifeguard's discretion at which swim level is the safest for your child. All staff and children travel to the pool on swim days in our YMCA vehicles. Please check with your site director for your child's assigned swim days.



REGISTRATION PROCESS

Registrations for camp are online and will continue until programs are full. The YMCA operates on a first come first serve on all our programs. All registrations are conducted at the sites by the Site Director. If your child is currently enrolled at a different YMCA Child Care site, email your paperwork to the summer camp site location. Your space in the program cannot be held until all paperwork is submitted and your Online billing account is set up and all deposits are paid in full.

CANCELLATION POLICY

You must cancel 2 weeks prior to session start date. Please email your site director to process a cancellation.

DEPOSIT

At the time of registration a \$25 non-refundable deposit is due for each session of summer camp. Deposits are applied to the weekly session fee. Payments must be scheduled to draft when you register.

Payments will be scheduled to process for each camp week on the Friday prior to the camp session start date (see chart). If your payment is declined, a service charge of \$35 will be applied. An unpaid balance could result in a loss of deposit and loss of enrollment. If you lose your spot, you may be able to re-enroll only if there is space. A new deposit will be required. Your scheduled payments will require a credit card or bank account number that is entered by you into our Online billing system.

Weekly Sessions and Drafts

Week 1:	May 29-June 2	Drafted May 29th
Week 2:	June 5-9	Drafted June 5th
Week 3:	June 12-16	Drafted June 12th
Week 4:	June 19-23	Drafted June 19th
Week 5:	June 26-30	Drafted June 26th
Week 6:	July 3-7	Drafted July 3rd
Week 7:	July 10-14	Drafted July 10th
Week 8:	July 17-21	Drafted July 17th
Week 9:	July 24-28	Drafted July 24th
Week 10:	July 31-Aug 4	Drafted July 31st

West End YMCA CAMP POLICIES & PROCEDURES

SUN BLOCK AUTHORIZATION

Please bring a bottle of sun block with your child's name on it. Your child is responsible for applying the sun block to themselves. The staff is available to help apply sun block only to their face. Sun Block Authorization Form is included in our registration packets. On swim days we recommend using a swim shirt on top of a bathing suit for the best level of protection.

SNACK AND LUNCH

Snack time is a time when the children can socialize with their friends. YMCA will provide only one serving of snack in the morning and one in the late afternoon. Please be sure to inform us if your child has allergies or dietary restrictions. We ask that you provide a lunch and a water bottle daily for your child. **NO PEANUT BUTTER ITEMS ARE TO BE BROUGHT ON CAMPUS.** Provide a lunch free of candy, gum, or other "treats." Due to allergies children are not to share food items. **We DO NOT microwave or refrigerate lunches.**

MEDICATIONS & OTHER MEDICAL NEEDS

If your child has special medical needs, please complete a medication administration form (ask staff for forms) and submit it to the camp staff at sign-in to ensure proper dosage and administration. All medication must be in original containers and have an actual prescription included (even for over the counter medications).

YOUTH PROTECTION STATEMENT

The YMCA is committed to the development, health and well-being of children and youth in our care. Any form of physical, emotional, mental or sexual abuse will not be tolerated. We have instituted policies, procedures, training and supervision requirements to create an organizational culture focused on the protection of all children and youth involved in YMCA programs and activities.

CHILD ABUSE PREVENTION AND REPORTING

The state requires that any suspected incidents of child abuse be immediately reported to the Department of Social Services for further investigation. All employees are mandated child abuse reporters. Parents are invited to visit programs at any times. We have an open door policy. We offer positive assistance and resources regarding the prevention of child abuse through workshops, printed materials and referrals to local agencies offering assistance.

STAFF

We hire an experienced and enthusiastic staff team to help us provide a safe, active and enjoyable program for all involved. All staff are trained to work with children in a summer-specific environment, as well as trained in CPR/First Aid & Child Abuse Prevention. Criminal background checks and reference checks have been conducted on all staff. To ensure each child is supervised and cared for appropriately, the YMCA upholds a staff to child ratio for all programs.

NOTE: It is common for your child to connect with a favored staff person throughout the summer. While the YMCA encourages mentoring relationships, it is YMCA policy that employees are not permitted to baby-sit for families enrolled in child care or camp. Please do not jeopardize the employment of the staff by asking them to baby-sit for your family.

SPECIAL NEEDS

If your child has any special needs, please inform the Site Director at the time of registration. If your child requires an aide in their school classroom, the YMCA will also require an aide. The YMCA cannot serve your child one on one care due to a lack of expertise and resources; we will try to recommend an alternate summer program.

CAMPER BEHAVIOR

All camp staff are trained in positive discipline techniques based on our YMCA character values. In the event of a behavioral problem, written reports will be completed and conversations will be held with the parents to try to resolve the issue. The YMCA reserves the right to contact a parent/guardian at any time for immediate pick-up from camp if necessary. The YMCA may remove any camper from the program at the Director's discretion if problematic behavior continues. If your child has had problems with behavior at Y camp in the past, you will be notified before camp to set up a meeting. Behaviors that may result in disciplinary action include but are not limited to:

- Fighting
- Swearing
- Bullying Behaviors (verbal, physical or written intimidation or threats, including "Cyber-bullying")
- Shoving, pushing and/or other aggressive acts
- Disrespect for another person and/or property
- Harassment (verbal, physical, sexual)
- Throwing of objects (e.g., rocks)
- Violation of site rules and boundaries
- Vandalism

CHECK-IN AND OUT PROCEDURES:

Parents are to sign their child in and out on their daily attendance sheet. All PUSD/CCRC/DPSS participants must sign their attendance sheets daily. (This is part of contract).

State Drivers License or Identification card will be ask to verify identification matched on registration forms to pick up child from our program.

WHAT TO BRING EACH DAY TO CAMP

- Paper bag sack lunch. No lunches will be heated or refrigerated
- Children will need to bring their own water bottle, Water is provided
- Children should bring a backpack with a change of clothing and sun block (on swim days and water park field trips)

****Label All Belongings****

LATE PICK-UP

If you are late to pick up your child, there will be a fee of \$10 per every 15 minutes per child starting at 6:31pm. You will be requested to initial a payment record form to draft your primary form of payment for your late fee. If you are not the person picking up your child, you have until closing of the next business day to sign the form. Repeated instances of late pick-ups may result in termination of the camp agreement.